



MODELS OF EXCELLENCE

2025 Call for Nominations

Submissions Due **NOVEMBER 8, 2024**



AWARDS

Penn staff members selected as Models of Excellence, Pillars of Excellence, and Model Supervisor Award honorees receive a \$500 cash prize and a symbolic award. Honorable Mention honorees receive a \$250 cash prize and a symbolic award.

Awards will be announced in the spring term and presented at the ceremony on April 7, 2025.



HOW TO NOMINATE

1. Visit www.hr.upenn.edu/models.
2. Review the updated eligibility requirements for each award category.
3. Complete the online Nomination Form with supporting documentation.
4. Submit online by **NOVEMBER 8, 2024**.



INFORMATION SESSIONS

Attend a virtual information session to learn more about submitting a nomination that tells your nominees' story in a compelling way.

October 1, 12–12:30 p.m.

October 16, 2–2:30 p.m.

Register online at

www.hr.upenn.edu/models-infosession.



Anyone in the Penn community may nominate individual University staff members and teams for an award in one of three categories.

Each nomination must demonstrate that the nominee meets or surpasses at least one of the category's Award standards through their notable contributions to the University's mission.

SELECTION COMMITTEE

Nominations will be reviewed by a Selection Committee of University of Pennsylvania leaders and former Models of Excellence honorees.

www.hr.upenn.edu/models

Award Category Practices

Pillars of Excellence

This award recognizes staff in support roles who:

- Demonstrate continuous excellence in their role or make a valuable one-time contribution Penn's guiding principles in their school or center
- Provide exemplary customer service
- Exhibit exceptional resourcefulness, innovation, or creativity to overcome challenges
- Improve processes to save time or money
- Contribute to a positive and collaborative work environment

Models of Excellence

This award recognizes staff members who:

- Demonstrate extraordinary initiative and leadership on current challenges
- Provide outstanding inventive leadership to inspire others to make breakthroughs in their field and exercise Penn's values and principles
- Exhibit deep commitment to service that exceeds the expectations of internal and external clients
- Collaborate within and across organizations to build relationships to interweave ideas and people and drive interdisciplinary excellence
- Personify Penn's role as a Philadelphia neighbor or a global citizen

Model Supervisor

This award recognizes staff supervisors who:

- Act as leaders who serve
- Grow opportunity and strengthen community through the promotion of well-being, work-life integration, and personal and professional development opportunities
- Cultivate leadership and service by sustaining a collaborative and constructive workplace
- Support a diverse workplace by using fair and consistent procedures, and by treating everyone with dignity, respect and integrity
- Lead on great challenges by creating solutions, removing unnecessary barriers to achievement, and communicating goals and expectations clearly to maintain staff accountability