

Application for Staff Grievance Panelist

Penn Human Resources is seeking volunteer panelists for the Staff Grievance Program. For over thirteen years, the Staff Grievance Program has provided staff members with an impartial forum to address workplace issues.

As a panel member, you'll listen to the issues raised by those involved in the grievance, and then make a recommendation on how best to resolve the issues.

We're seeking a diverse group of volunteers to help make the panel as objective as possible. You'll receive basic training as a panelist, but all volunteers should:

- Be an active regular full-time or part-time staff or faculty member or retiree of the University of Pennsylvania
- Be fair and objective in hearing staff member concerns
- Exercise sound judgment
- Possess strong analytical and communications skills
- Be discreet and able to maintain confidentiality
- Be willing to help resolve staff workplace issues
- Be willing to learn new skills

Name: _____ Penn ID#: _____

Job Title: _____ School/Center: _____

Department: _____

Current Status: ___ Faculty ___ Staff ___ Retiree

Campus Mailing Address and Phone Number:
(if retiree, list home or business mailing address and phone number):

Email Address: _____

Signature: _____

Date: _____

Please submit your application by
January 27, 2012.